

# Director of Youth Ministry

**Patuxent Presbyterian Church**  
23421 Kingston Creek Rd  
California, MD 20619  
[www.paxpres.com](http://www.paxpres.com)

## Job Description

Patuxent Presbyterian Church “Pax Pres” in California, Maryland, is seeking a full-time Director of Youth Ministry. This is a salaried position that requires an average of 40 hours per week including office hours. Pax Pres is a vibrant church with over 500 members and is a member of the Fellowship Community. We are located about 60 miles south of Washington, DC.

Vision: The Director of Youth Ministry oversees the Youth Ministry at the church and provides guidance, vision, accountability, consistency, and training to the volunteers within the Youth Ministry areas while being the interface to the other ministry and admin areas of the church.

Responsibilities shall include but are not limited to:

### I. Ministry Duties

- Equip youth to become disciples of Christ and to live faith-filled lives.
- Guide and direct the various youth ministry activities of the church including the Middle and High School Youth Ministries, coordinating with the Youth Leaders, Children’s Sunday School Administrator and other ministry areas as appropriate.
- Attend various MS / HS Sunday School events.
- Attend various Youth ministry events including at least 50% of the overnight and out-of-town events during the year.
- Support Youth Leaders with coordination, organization and direction of Youth ministry volunteers.
- Support youth by occasionally attending sporting and extra-curricular activities.
- Plan, coordinate, arrange and attend various youth events with the Head Youth Group Leaders throughout the calendar year (weekend and week-long retreats, service/outreach projects, youth Sunday worship services, scavenger hunts, lock- ins, etc).
- Attend monthly Church Ministry Meetings as directed by the CE Elders.
- Work with the CE Elders on all areas related to the Youth Ministry (Staffing, Curriculum, Vision, Planning).
- Recruit and train adult mentors to be Youth Leaders who participate in youth activities as role models.

### II. Communication Duties

- Ensure timely and effective communication with youth, parents, volunteers and congregation regarding Youth ministry activities.
- Ensure that inputs are provided to the Communications Director for use on the Youth Ministry website and social media pages relating to the weekly Youth Group Weekly Events (photos, Weekly Youth Group Announcements).
- Ensure that articles and notes are provided for the monthly church newsletter.
- Provide an input to the CE Elders for monthly session meetings.

### **III. Training and Development Duties**

- Commits to a plan of pursuing ongoing training and education related to youth ministry.
- Meets weekly with Pastor for planning and evaluation of Youth Group and youth ministry efforts and activities
- Meet one on one with the individual Youth Leaders for planning and mentorship.

### **IV. Requirements (Must be able to demonstrate most if not all:)**

- Must have a personal relationship with Jesus Christ with an active desire to grow deeper in faith.
- A calling to minister to youth.
- Demonstrated ability to teach scripture.
- Excellent communication skills.
- Has demonstrated conflict management skills.
- Have leadership experience with a team.
- Experience working with volunteers and paid staff.
- Either earned a Bachelor's Degree in related field or an Associate's Degree with 2 years' experience in youth ministry (Equivalent Experience will be considered) OR be actively pursuing a degree in ministry having previous experience in youth ministry.
- Flexibility to work daytime, evening and weekend hours.
- Must be able to commit a minimum of one full week in the summer to attend retreats (two full weeks ideally during the summer).
- Attend, in a leadership role, at least 50% of the overnight and out-of-town events in a year.
- Regularly attend worship services and other church activities.
- Commitment to abide with and be guided by the values, vision and mission of Patuxent Presbyterian Church.
- A Criminal Background and Safe Sanctuary background check will be required.
- References- Professional and Personal will be required.

**Please send your resume and a brief, personal statement of faith to [resumes@paxpres.org](mailto:resumes@paxpres.org)**